

PURCHASE ORDER

LGU

2024-461

Supplier: QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

P.O. No.: 2024-461

Date: June 26 2024

Address: STA. CLARA, BATANGAS CITY

Mode of Procurement: 200-2024-05-008697
(Negotiated Procurement / Small Value Procurement)

PR No./s 5/31/2024

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CITY MAYOR'S OFFICE

Delivery Term: As scheduled
 Payment Term: _____

Date of Delivery: _____

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			FULL BOARD HOTEL ACCOMMODATION , VENUE, TRANSPORTATION & OTHER INCIDENTAL EXPENSES	P	P 582,900.00
			Package Inclusions:		
			*Bus Rental		
			*2-Day/1 Night Full Board Hotel Accommodation		
			*Triple Sharing Rooms		
			*Daily Breakfast: (2) Lunch: (1) Dinner)		
			Php 11,658.00 x 25 pax x 2 days		
					P
					582,900.00

(Total Amount in Words)

**Five hundred eighty two thousand
nine hundred pesos only.**

TOTAL

582,900.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

Melvin B. Aponte
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

(Signature over printed name)

(Date)

HON. BEVERLEY ROSE A. DIMA
(Authorized Official)

[Signature]

to be accomplished.)



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFAX No: 722-2764
website: www.batangascity.gov.ph
Email Address: batangascitysec_pg@yahoo.com



Effectivity

NOTICE OF AWARD

June 25, 2024

MELISSEL B. ALFORTE

Owner/Proprietor

QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

Sta. Clara, Batangas City

Dear Ms. Alforte:

This is with reference to the *Procurement of Full Board Hotel Accommodation, Venue, Transportation and Other Incidental Expenses for the conduct of 2nd Quarter ExCom Assessment of the Batangas City Department Heads at Baguio City as requested by the City Mayor's Office, Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Five Hundred Eighty Two Thousand Nine Hundred Pesos (Php582,900.00)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA

City Mayor
Head of Procuring Entity

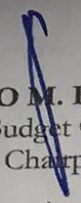
Conforme: -

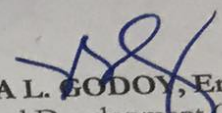
Melissel B. Alforte

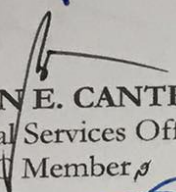
MELISSEL B. ALFORTE

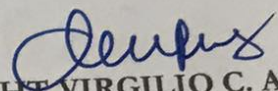
...to RECOMMEND to the
...ANCE of the offer made by QUATTRO-
...NCY SERVICES in the grand total amount of FIVE HUNDRED
...TWO THOUSAND NINE HUNDRED PESOS (PHP582,900.00), Philippine Currency.

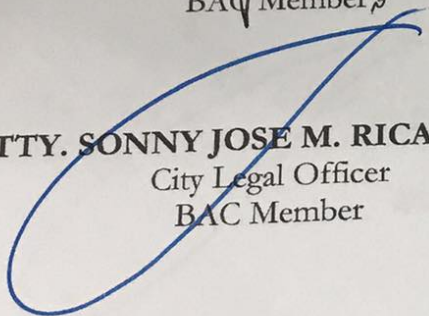

RESOLVED and APPROVED unanimously, at Batangas City, this 24th of June, 2024.

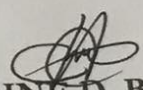

MANOLO M. PERLADA
City Budget Officer
BAC Chairperson


GILDA L. BODOOY, EnP
City Planning and Development Coordinator
BAC Vice Chairperson



JOCELYN E. CANTRE
City General Services Officer
BAC Member


ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
BAC Member


ATTY. SONNY JOSE M. RICABLANCA
City Legal Officer
BAC Member 


APRIL CATHERINE D. BAGAMASBAD
Rep. of CGSO
End-user/Implementing Office

Approved:


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor

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Orin



Republic of the Philippines
 BATANGAS CITY GOVERNMENT
 P. Burgos St., Batangas City
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 website: www.batangascity.gov.ph
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NOTICE TO PROCEED

June 27, 2024

MELISSEL B. ALFORTE
 Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
 Sta. Clara, Batangas City

Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project *"Procurement of Full Board Hotel Accommodation, Venue, Transportation and Other Incidental Expenses for the conduct of 2nd Quarter ExCom Assessment of the Batangas City Department Heads at Baguio City as requested by the City Mayor's Office, Batangas City"* (Purchase Order No. 2024-461), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA
 City Mayor
 Head of Procuring Entity

I acknowledge receipt of this Notice on: _____
 Signature over name of representative: Melissel B. Alforte
Melissel B. Alforte

I acknowledge all conditions, local or other...